

# LMEE Teacher and Staff 2018 Appreciation Week Plan

Each classroom will be assigned staff members in addition to the teachers in their room. You can recognize as many people as you or your child chooses, however please assure that all of the people who contribute to your child's experience at school are appreciated.

Monday – April 30<sup>th</sup>

- **Cards** – Shower teachers and staff with **homemade** cards of thanks and appreciation for providing your kids with encouragement, inspiration and invaluable guidance.

Tuesday – May 1<sup>st</sup>

- **Express Manicure and Hand Massage** – Each staff member will have an opportunity to enjoy a 20-minute express manicure and hand massage paid for by your generous donations. We are also in need of **parent volunteers to help in the classrooms while teachers and staff get their manicures and hand massages**. If you can help, **please sign up at the front desk or contact Katie Kriegbaum**.

Wednesday – May 2<sup>nd</sup>

- **Staff Favorites** - Appreciate the staff by bringing in something from their favorites list: a gift certificate to their favorite store, theater tickets, a favorite book or anything else you know they will enjoy!

Thursday – May 3<sup>rd</sup>

- **Flowers** – We are encouraging parents to have their kids bring **one or two unmarked flowers for each of the teachers and staff on their class's list**. Children will drop off their flowers in the front lobby, and we will assemble them into vases so each teacher and staff can have a beautiful bouquet to take home. **Parent volunteers are essential for distributing flowers in the morning**. If you can help, **please sign up at the front desk or contact Katie Kriegbaum**.

Friday – May 4<sup>th</sup>

- **Coffee Cart and Pastries** – Staff will receive a custom coffee of their choosing made on-site by Coffees a la Cart, paid for by your generous donations. Nothing is more enjoyable than a yummy pastry, or two, to accompany their favorite hot beverage. **We would appreciate any contributions to our pastry assortment**. **Please contact Katie Kriegbaum if you would like to contribute**.

All remaining funds will go towards a **Grand Event for teachers and staff** to be organized before the end of the year. Details will be determined based on the financial contributions from LMEE families.